

## Employment Application

**WE EXIST TO GLORIFY GOD BY MAKING DISCIPLES OF JESUS  
WHO LOVE GOD PASSIONATELY AND LOVE OTHERS UNCONDITIONALLY.**

Fellowship Bible Church  
480 W. Crossville Road  
Roswell, GA 30075  
770.992.4956 | [www.fellowshipproswell.org](http://www.fellowshipproswell.org)

## Personal

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

E-mail: \_\_\_\_\_

Date of Birth (optional) \_\_\_\_\_

Marital Status: Single Married Divorced

Position Applying for \_\_\_\_\_

Date available to begin work: \_\_\_\_\_

Are you eligible for employment in the U.S.?  Yes  No If "no" please explain:

\_\_\_\_\_  
\_\_\_\_\_

How long have you been a resident of Georgia? (years/months) \_\_\_\_\_

If less than seven (7) years, state previous residence: (state/county and dates of residence)

\_\_\_\_\_

How did you learn of our organization? \_\_\_\_\_

## Education History

Name of School, City & State

**High School:** \_\_\_\_\_

Last Year completed \_\_\_\_\_ Home School with GED? (year obtained GED) \_\_\_\_\_

**College:** \_\_\_\_\_

Last Year completed: \_\_\_\_\_ Major: \_\_\_\_\_

**Graduate School:** \_\_\_\_\_

Last Year completed \_\_\_\_\_ Major: \_\_\_\_\_

**Seminary:** \_\_\_\_\_

Last Year completed \_\_\_\_\_ Degree: \_\_\_\_\_

**Other School:** \_\_\_\_\_

Years attended: \_\_\_\_\_ to \_\_\_\_\_ Course of study: \_\_\_\_\_

## Continuing Education

**Licenses, Certificates, Language:** (add Completion or Expiration date)

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**Computer Skills, Software Proficiencies; Development Training:** (add Completion or Expiration date)

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**Volunteer Work / Mission Trips:** (add dates)

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## Employment History

**Begin with most recent employment**

Organization Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name/Title/Phone \_\_\_\_\_

Hours worked per week: \_\_\_\_\_ Dates employed: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Job Title & type of work \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer? \_\_\_\_\_

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Organization Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name/Title/Phone \_\_\_\_\_

Hours worked per week: \_\_\_\_\_ Dates employed: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Job Title & type of work \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer? \_\_\_\_\_

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Organization Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name/Title/Phone \_\_\_\_\_

Hours worked per week: \_\_\_\_\_ Dates employed: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Job Title & type of work \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer? \_\_\_\_\_

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1. Have you ever been suspended or discharged from any position by any employer? \_\_\_\_\_

2. Have you ever been arrested for any criminal offense? \_\_\_\_\_

If so, please explain:

\_\_\_\_\_  
\_\_\_\_\_

3. Have you ever been accused of or charged with domestic violence? \_\_\_\_\_

If so, please explain: \_\_\_\_\_

4. Have you ever been accused of or charged with child abuse or molestation? \_\_\_\_\_

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

Are you aware of:

• Having any traits or tendencies that could pose any threat to children, youth, or others?  Yes  No

• Any reason why you should not work with children, youth, or others?  Yes  No

If the answer to any of these questions is "yes," please explain in detail: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

## Personal References

Not former employers or relatives

Fellowship Bible Church is committed to checking references when processing each prospective worker's initial application.

Full Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
\_\_\_\_\_

Full Name \_\_\_\_\_  
Occupation \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
\_\_\_\_\_

**FBC Employment Application Waiver and Consent:**

I, \_\_\_\_\_, hereby certify that the information I have provided on this application for employment is true and correct. I authorize this church to verify the information I have provided on this application by contacting the references and employers I have listed, by conducting a criminal records check, or by other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give you whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In the event that my application is accepted and I become employed by Fellowship Bible Church of Roswell, Inc. (herein referred to as FBC), I agree to abide by and be bound by the policies of FBC. I understand that submission of an application does not guarantee employment. I understand that none of the documents, policies, procedures, actions, statements of FBC or its representatives used during the employment process is deemed a contract of employment real or implied.

I understand that no representative of FBC has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Human Resources Director of FBC.

I have read this waiver and the entire application, and I am fully aware of its contents.

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Signature of Applicant

Date