

Employment Application

**WE EXIST TO GLORIFY GOD BY MAKING DISCIPLES OF JESUS
WHO LOVE GOD PASSIONATELY AND LOVE OTHERS UNCONDITIONALLY.**

Fellowship Bible Church
480 W. Crossville Road
Roswell, GA 30075
770.992.4956 | www.fellowshipproswell.org

Personal

Date _____

Name _____

Address _____

City/State/Zip _____

Home Phone _____ Work Phone _____ Cell _____

E-mail: _____

Date of Birth (optional) _____

Marital Status: Single Married Divorced

Position Applying for _____

Date available to begin work: _____

Are you eligible for employment in the U.S.? Yes No If "no" please explain:

How long have you been a resident of Georgia? (years/months) _____

If less than seven (7) years, state previous residence: (state/county and dates of residence)

How did you learn of our organization? _____

Education History

Name of School, City & State

High School: _____

Last Year completed _____ Home School with GED? (year obtained GED) _____

College: _____

Last Year completed: _____ Major: _____

Graduate School: _____

Last Year completed _____ Major: _____

Seminary: _____

Last Year completed _____ Degree: _____

Other School: _____

Years attended: _____ to _____ Course of study: _____

Continuing Education

Licenses, Certificates, Language: (add Completion or Expiration date)

Computer Skills, Software Proficiencies; Development Training: (add Completion or Expiration date)

Volunteer Work / Mission Trips: (add dates)

Employment History

Begin with most recent employment

Organization Name _____ Phone _____

Address _____

Supervisor's Name/Title/Phone _____

Hours worked per week: _____ Dates employed: _____ Salary: \$ _____

Job Title & type of work _____

Reason for leaving: _____

May we contact this employer? _____

Organization Name _____ Phone _____

Address _____

Supervisor's Name/Title/Phone _____

Hours worked per week: _____ Dates employed: _____ Salary: \$ _____

Job Title & type of work _____

Reason for leaving: _____

May we contact this employer? _____

Organization Name _____ Phone _____

Address _____

Supervisor's Name/Title/Phone _____

Hours worked per week: _____ Dates employed: _____ Salary: \$ _____

Job Title & type of work _____

Reason for leaving: _____

May we contact this employer? _____

1. Have you ever been suspended or discharged from any position by any employer? _____

2. Have you ever been arrested for any criminal offense? _____

If so, please explain:

3. Have you ever been accused of or charged with domestic violence? _____

If so, please explain: _____

4. Have you ever been accused of or charged with child abuse or molestation? _____

If so, please explain: _____

Are you aware of:

• Having any traits or tendencies that could pose any threat to children, youth, or others? Yes No

• Any reason why you should not work with children, youth, or others? Yes No

If the answer to any of these questions is "yes," please explain in detail: _____

Personal References

Not former employers or relatives

Fellowship Bible Church is committed to checking references when processing each prospective worker's initial application.

Full Name _____
Occupation _____
Address _____
Home Phone _____ Work Phone _____

Full Name _____
Occupation _____
Address _____
Home Phone _____ Work Phone _____

FBC Employment Application Waiver and Consent:

I, _____, hereby certify that the information I have provided on this application for employment is true and correct. I authorize this church to verify the information I have provided on this application by contacting the references and employers I have listed, by conducting a criminal records check, or by other means, including contacting others whom I have not listed. I authorize the references and employers listed in this application to give you whatever information they may have regarding my character and fitness for the job for which I have applied. Furthermore, I waive any rights I may have to confidentiality.

In the event that my application is accepted and I become employed by Fellowship Bible Church of Roswell, Inc. (herein referred to as FBC), I agree to abide by and be bound by the policies of FBC. I understand that submission of an application does not guarantee employment. I understand that none of the documents, policies, procedures, actions, statements of FBC or its representatives used during the employment process is deemed a contract of employment real or implied.

I understand that no representative of FBC has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Human Resources Director of FBC.

I have read this waiver and the entire application, and I am fully aware of its contents.

Signature of Applicant

Date